



WEST OXFORDSHIRE
DISTRICT COUNCIL

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Name and date of Committee	LICENSING PANEL – THURSDAY 30 JULY 2026 2pm
Subject	APPLICATION FOR A NEW PREMISES LICENCE – BUDGENS STORE, WINCOTT SQUARE, WOODSTOCK.
Wards affected	Woodstock
Accountable member	Licensing Panel
Accountable officer	Andrea Thomas – Licensing Officer Email: andrea.thomas@westoxon.gov.uk
Summary/Purpose	To determine an application for a new premises licence made by Shun Retail Store Limited (Budgens)
Annexes	Annexe A - Application Form Annexe B - Plan of the area to be licensed Annexe C - Representations
Recommendation(s)	That the Licensing Panel is asked, in light of the representation received, to consider the application and determine whether to:- • grant the application as requested. • grant the application subject to such conditions that are necessary to promote the licensing objectives. • refuse to specify a person in the licence as the premises supervisor. • refuse the application in whole or in part where it is necessary in order to promote the licensing objectives
Corporate priorities	Ensure that services delivered by the Council are delivered to the highest standard
Key Decision	NO
Exempt	NO
Consultees/ Consultation	A 28 day consultation has been undertaken with all Responsible Authorities, Ward Members, and Town Council and advertised in accordance with the Licensing Act 2003.

1. BACKGROUND

- 1.1** The Licensing Act 2003 (“the Act”) allows applicants to apply for new Premises Licences, Premises Licence variations, Club Premises Certificates and Personal Licences. This application is for a New Premises Licence.
- 1.2** The Application was received on the 8th June 2026. The Applicant is Shun Retail Store Limited, for a premises licence to be located at Budgens, Wincott Square, Woodstock.
- 1.3** A copy of the application can be found in **Annex A**.
- 1.4** Hours applied for Off Sales

	Supply of Alcohol Off sales	Opening Hours
Monday to Sunday	0600hrs to 2300hrs	0600hrs to 2300hrs

2. SITE DESCRIPTION

- 2.1** A copy of the plan of the premises and its location can be found in **Annex B**.

3. REPRESENTATIONS

Responsible Authorities under the Licensing Act 2003

- 3.1** The following Responsible Authorities submitted no objection to the application: Local Health Body, Oxfordshire Safeguarding Child Board Office, Planning Services WODC, Thames Valley Police and Technical Pollution Services WODC.

Town and Parish Council

- 3.2** Woodstock Town Council made a representation, which can be found in **Annex C**.

Representations from local residents

- 3.3** There have been objections from local residents and one letter of support. These are listed in **Annex C**.

Views of Licensing Authority

- 3.4** Of the concerns raised, which we consider are not relevant in the representations, are:

- Matters to do with traffic, including road safety:
- Matters involving parking
- Matters relating to other premises
- Matters concerning food smells and light pollution
- Planning matters

The Licensing Authority does not consider these concerns for the following reasons.

Traffic and parking concerns cannot be taken into consideration under the Licensing Act 2003 and would be dealt with under Planning Legislation. Planning and Licensing are two separate

jurisdictions, and it is up to the business operator to ensure that they adhere to both and have requirements in place.

Matters regarding other premises cannot be taken into account when determining this application under the Licensing Act 2003

Food smells and light pollution are again dealt with under other planning and environmental legislation. The sale of hot food from the premises is not a licensable activity; it only becomes licensable after 2300hrs and before 0500hrs.

4. NATIONAL GUIDANCE

- 4.1** The Secretary of State's Guidance requires Licensing Authorities, following receipt of relevant representations, to make judgements about what constitutes a public nuisance and what is necessary, in terms of Conditions attached to a specific Premises Licence, to prevent it.
- 4.2** Where the Act provides for mandatory conditions to be included in a Premises Licence, it is the duty of the Licensing Authority issuing the Licence to include those conditions in the Licence.

5. FINANCIAL IMPLICATIONS

- 5.1** There are no financial implications arising directly from the consideration of this Application. However, any appeal to the magistrates' court against the refusal of the Application or against the imposition of conditions could result in the Council having to bear the legal costs of defending its decision.

6. LEGAL IMPLICATIONS

- 6.1** There is a right of appeal to the magistrates' court within 21 days of the Council's decision, should the Council refuse the Application or against the conditions imposed on the Licence.

7. BACKGROUND PAPERS

- 7.1** West Oxfordshire District Council's Statement of Licensing Policy – 2021
- 7.2** Home Office S.182 Statutory Guidance published December 2023.

(END)